

St Bernadette's Primary School, Dundas Valley Parents and Friends (P&F) Association Meeting 16 May 2016

MINUTES

Present:	Mary Elliott	Anthony Kensell	Mary Ann Gatt-Petrini
	Lisa Gerrard	Leah Hanchard	Lucy Blacker
	Beth Nilan	Kate Hunter	Lauren Chehade
	Allison Dellas	Grace Tallaridi	Carol Burleigh
	Maria Rennie	Amanda Reicher	Caroline Burbridge
	Suzy Cipollone	Sonja Simpson	

Apologies:

1. The meeting opened at 7:32 pm with a prayer.

2. Business Arising from the Minutes

- Sound system for the hall - Mary Ann advised that she had received a quotation from Printacall for installation of a loop system in the hall for \$2273. Mary Ann has forwarded the quote to the CEO to see whether any funding is available to cover this cost. Mary Ann and Lucy will liase further to see if this will suit their needs.
- An ipad has been purchased and is set up ready to go for school banking.
- Maria requested that the Trivia date be changed from 22nd Oct to 29th Oct. This was agreed.
- Hair accessories – Lauren advised that she has passed this onto Pip Martins. Samples have been shown to the year 6 grad committee and approved.
- Cheques have been provided to school as per the last meeting ie, \$5000 for school readers, \$500 for year 6 graduation, and \$500 for school camps. Mary Ann advised that she has decided not to purchase the charging units.
- The previous minutes were accepted by Caroline Burbridge, seconded by Alison Dellas.

3. Treasurer's Report

Alison Dellas presented the Treasurer's report (attached).

4. School Banking report

The School banking report was provided by Cathy Nagy. Banking is due to re-start on Thursday 26 May. Beth Nilan asked whether direct deposit is able to count towards awards/school commission etc? Cathy will ask.

5. Incoming & Outgoing Correspondence

Nil to report

6. Leadership Team Reports

Religion:

- St Bernadette's feast day was celebrated earlier this month.
- Y6 visited Tebbutt Lodge earlier this term, taking along some artwork done by Y1.
- Y3 will be making their 1st Holy Communion on 12 June.
- Newly purchased Catholic Bibles were presented to the children at mass celebrating Catholic Schools week. There will be 1 for each classroom.
- A CEO teacher educator visited in term 1 and will visit again this week with a focus on Scripture.

HSIE:

- This was the focus for staff development day. Big focus on "Inquiry learning" in this area. Mary Elliott showed the group a set of historical photographs which is part of a new history pack.

Mathematics:

- A maths parent info night was held at the end of term 1 which was well attended. Math strategies and games were explained.
- On Thursday staff will be attending a professional development day on fractions.
- In week 8 Term 2, PAP maths for Y2 – Y6 will occur.

PDHPE:

- The Cross Country carnival was held in March and St Bernadette children ran well.
- Next Thursday is the girls soccer gala day, with the boys' to be held the following Thursday.
- Olympathon – this was briefly discussed.

Literacy:

- NAPLAN has run without incident.
- The purchase of new readers is underway, with research being conducted on the most suitable material for each stage.
- Extra opportunity for children to develop their literacy skills is being provided by the parent reading program which began this week.
- Focus is on inferential comprehension and staff development has been provided on this topic.
- Stage 3 are learning about reciprocal teaching

Building & Maintenance:

- Mary Ann advised that during the holidays an arborist was called to report on the trees overhanging the school grounds. The council will act according to this report.
- The new playground has been installed and has been well received by students.
- Mary Ann has received a grant for installation of artificial turf outside the Kindy and Y1 rooms.

Other:

- Kindy enrolments are progressing well with letters of acceptance due to go out next week. There will be 1 Kindy class in 2017.
- Mary Ann pointed out that the new “St Bernadettes” signage in the hall was the 2015 Y6 gift to the school. The new sign outside the office was paid for out of the school budget.
- The school grounds were cleaned with a high pressure water gurney over the weekend and look great.
- There is a new login system for visitors to the school which is easy to use, but more time consuming. This is a CEO requirement.

7. Activities since the last meeting

- St Pat’s Kindy morning tea – Leah Hanchard commented that kindy had a good turn out of food for canteen and that it was a great introduction for kindy parents.
- Mother’s day stall – Thanks to Lauren and Souzie for running this, it was a great day. A healthy profit was made.
- Ice Cream day – this is always popular with students and a profit of around \$160 was made.

8. Canteen

- Upcoming canteen days – Carmelina’s morning tea 24 May and Subway at the athletics carnival.
- Linda’s Lunches – orders have dropped significantly this term. Parents feel it may be because this item was left off the term calendar. Mary Ann will send an amended one home. Linda is happy to provide this service at the moment. Some parents mentioned that they didn’t know that a 10% commission is paid to the school. We will address this on future notes.

9. Parent Reps

Carol commented that it was good to see playdates/parent activities advertised in the newsletter.

10. Working Bee and Gardening

Mary Ann will check with Frank about whether a working bee is needed during this term.

11. Upcoming P&F Activities

- Disco 9 Sep – This will be organised by Suzy Cipollone. Louie Raish has offered to DJ with Jim Morley providing lighting.
- Father’s Day Breakfast – A volunteer to organise the breakfast was called for. Beth Nilan volunteered her husband Matt and Greg Hunter! Kate then suggested that maybe the Olympathon could be run on the same day (2 Sep) so that Dads could make a day of it. Originally the Olympathon was due to be held 19th August, but Mary Ann and staff will see whether it is possible to combine these 2 events.

12. New items submitted for discussion

- Election Day BBQ – The Federal Election will be held on 2nd July. Caroline Burbridge volunteered to run this. Via the newsletter, we will call for volunteers/interest in assisting to run. Cake stall to go ahead as well. Lucy asked whether we could have the children do a large banner to advertise and attach it to the church noticeboard? Balloons as well?
- Skoolbag app – Caroline Burbridge presented information on an app she wishes the school to consider. This app is a great communication tool with parents. All school and P&F notes and newsletters are uploaded to the app and there is the ability to fill in permission notes, note absences and make payments through the app. Push notifications for events can be programmed at a whole school level or by year/stage etc. The app is password protected. Setup cost is \$680 with an annual fee of \$300. The hope is to abolish paper notes, however not everyone will take up and use the app – how can the school address this?

Everyone at the meeting felt this was a great resource and was happy to pay the \$680 initial outlay fee. Therefore, Mary Ann will make contact with the appropriate person to discuss further. If she feels it is suitable she will go ahead and arrange implementation.

- Mary Ann advised that the P&F need to have their books audited. They haven't been done for at least 4 years. Suggested timeframe for this is term 4 with the report ready to present at the AGM term 1 2017. Mary Ann will look into finding a suitable auditor.
- There was a request to look at putting up a net on top of the fence along the soccer field to catch balls going over the fence and into the bush. The group agreed that quotes should be sourced.

Meeting closed at 8:50pm