

# St Bernadette's Primary School, Dundas Valley Parents and Friends (P&F) Association Meeting 4 August 2014 at 7:30pm

## MINUTES

### Present:

Margaret Flitcroft	Sonja Simpson	Caroline Burbridge	Amanda Reicher
Mandy Geraghty	Angela Shehadie	Kate Hunter	Alexander & Jeanette Alfonso
Carol Burleigh	Tahala Perigo	Cathy Nagy	Barbara Young
Anthony Kensell	Leanne Cakmakci	Mary Ann Gatt-Petrini	

### Apologies:

Kerrie Harrigan	Mel McAulay	Beth Nilan
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#### 1. The meeting opened with a reflection on Mary Mackillop at 7.35pm

#### 2. Business Arising from the Minutes

There was no business arising from the previous minutes. Minutes were accepted by Amanda Reicher and seconded by Sonja Simpson.

#### 3. Incoming & Outgoing correspondence

Trivia donations have been trickling in.

#### 4. Treasurer's Report

- Tahala advised that Subway rebate cheque for last term had not been received, Cathy will follow up.
- Concern was expressed by Tahala regarding the irregular statements received from the Diocese. As the bank account is comprised of several schools P&F accounts, statements are not issued on a monthly basis. It is very difficult to know exactly how much we have in our account.
- The treasurer's report submitted at the meeting was not current – Tahala advised she will resubmit (attached).

#### 5. Leadership Team Reports

##### **Religious Education:**

- Leanne advised that class liturgies are being well received by both students and parents.
- Year 4 and Year 6 are undergoing religion literacy assessments.
- Staff had an inservice on literacy strategies for RE.
- Leanne advised that there had been an overwhelming response to Happy Helpers and parents/students have been very generous.

##### **Mathematics:**

- The recent staff development day focused on the new maths syllabus.

**PDHPE:**

- Athletics carnival went well – we were very lucky with the weather!
- Athletics zone carnival is 5 August.
- Soccer gala days have been held for both boys and girls.
- Netball gala day is coming up and we will field 6 teams.
- St Pat's sports is underway with a focus on basketball and netball skills.

**Literacy:**

- Following past NAPLAN and PAT R results, the focus has been on comprehension.

**Technology:**

- Staff have undergone 3 days of training on FACES a new integrated computer system. School attendance is now noted by teachers directly online.
- Mary Ann advised that the Spellathon raised over \$5000. This money will be pooled with the donation towards technology made by the P&F at its last meeting and Staff will now discuss where the money would best be spent ie, Chromebooks, laptops, ipads and/or a digital network printer in the lower classrooms. Mary Ann will report back to the next meeting on how the money is spent.

**Building & Maintenance:**

- A submission was made by the school for the community building grant in the amount of just under \$30,000 for refurbishment of the CAR and kitchen. Outcome not known until end of 2014.

**Other:**

- Kindy enrolments are now closed as we have 1 full class of 30 students.
- The Canberra camp was very successful. The bus driver was great, the itinerary reasonable and achievable, and students well behaved. The venue was fine, but there was a small concern about hotel rooms opening to an unfenced area. May look at another venue for the next trip in 2016.

**6. Activities since the last meeting**

Subway at the athletics carnival was a success, however next time, we need to order for delivery around 12 noon. Cathy duly noted!

Angela advised that in previous years the school donates approximately \$100 to Parramatta Little Athletics for use of the grounds and equipment. Mary Ann will follow up. Also, the coffee van that turned up should be followed up next year and a kickback sought for the school!

**7. Canteen**

Healthy morning tea run by Caroline & Rheem was a huge success and thanks were expressed for running same. Sonja advised that some parents asked for recipes, so could they be put into the newsletter?

Next canteen day will be 14 August – meal deal (menu yet to be decided) with a snack day to follow last day of term 3.

**8. Class Parent Reps**

Unfortunately still not a huge success. Some years have great interactions, some others not. Sonja will again make contact. Also, could the school contact parent reps to alert them when new families join the school.

## 9. **Working Bee and Gardening**

As Paul Harrigan is not available this year for working bee, Sonja asked for a volunteer to run a working bee in term 3. Small jobs that need doing are: one of the basketball posts needs welding, there is a shelf that needs to be put up, gardens needs mulching and the doors on the display shelves in the breezeway are dangerous, can the hinges be fixed? Kate Hunter and Caroline Burbridge volunteered to co-ordinate the working bee for this term. Date TBA.

## 10. **Upcoming P&F Activities**

Fathers Day Stall – Margaret Flitcroft and Angela Shehadie have been busy purchasing gifts. It was noted that Brother Ben’s ordination will be that evening, but should not interfere in the running of the stall.

Fathers Day breakfast – Kate Hunter and Amanda Reicher will organise catering.

Disco – Caroline advised that the theme will be ghosts, goblins and ghouls. Jim Morley has kindly donated his lights for the night and Thanh will DJ. Price will be increased to \$6pp

Trivia – Sonja advised that she wishes to hand over her trivia responsibilities as of next year. Mandy indicated that she was happy to continue next year, but that would be her last year. So we are now looking for volunteers to run trivia in 2015.

## 11. **New Items submitted for discussion**

- **Incorporation of the P&F** – This was raised as a result of the P&F looking to submit an application for the community building grant. Only incorporated entities were eligible. As it turned out, the school submitted for money for the CAR. However, the CEO directive is that we are not allowed to become incorporated.

Maybe next year the school could submit an application for the shade structure, as the community building grant is given yearly.

Amanda Reicher advised that she had been looking into how we could pay for the shade structure ie, what grants are available to schools. The Cancer Council only gives grants to secondary schools, as they feel that primary school students get enough sun protection in the form of hats and sunscreen.

Bendigo Bank also offer grants, their structure is as either a community or corporate bank. Unfortunately, the closest Bendigo Community bank is at Richmond – a little out of area for us to be considered for any of their community grants!

Other banks don’t generally give grants to schools.

Amanda wonders whether we could approach a shade construction company and ask whether they have done any schools and how they accessed the money ie, via grants etc.

Mary Ann advises that corporate sponsorship needs to be approved by the CEO and be within their ethos.

- **IT Wishlist** – This was covered in the leadership report.
- **Trivia** – A note went home today calling for donations/ assistance in raising prizes for trivia.
- **Parking in the school carpark** – This was raised by Caroline Burbridge and backed up by a number of parents. Parents are filling the centre car parks before all of the outside spots are taken, thereby making it extremely difficult for other cars to reverse into remaining car spaces. Furthermore, church patrons do not reverse

park. Caroline has witnessed a few near misses with children and other cars at school pick up time. Is there a better way to alert people about how to park in a school car park? A suggestion of signs on the church wall "Park rear to kerb", further notes in the newsletter and the parish bulletin is probably the most that can be done. It is difficult to police – teachers are in class when these people are parking! Everyone agreed that it is an important issue.

- Padding on soccer & basketball posts – Kate Hunter asks whether the school could provide this? Pool noodles was the recommendation. Maybe this could be addressed at the working bee.
- House cup? – Angela Shehadie suggested possibly introducing a house cup or shield which could be won each year. Points could be accumulated over the year from athletics carnival, swimming carnival, cross country, principals awards etc etc. Angela felt that children who competed in the cross country but didn't make zone, didn't feel valued for even having a go and completing the course.

Amanda Reicher also suggested changing the house names from colours to something more meaningful ie, saints names. Anthony and staff will look into this.

Meeting closed at 9:00pm

**ST BERNADETTE'S PARENTS AND FRIENDS  
INCOME AND EXPENSE SUMMARY 2014**

OPENING BALANCE 01/01/2014			
ITEM	INCOME	EXPENSE	NET
Initial Balance	\$15,465.60		
Canteen 1	\$262.90	\$315	
Canteen 2	\$372.65		
Canteen 3	\$94.36		
Canteen 4	\$ 186.95	\$ 29.44	
Muffti Day	\$ 174.20		
P & F Levy	\$ 6,485.00		
Mothers Day	\$ 2,024.80	\$ 1,429.00	
Cooler and stock		\$ 258.00	
Trivia Night			
Computers		\$ 2,842.40	
Parent fund collected	\$ 4,065.56		
School Computers		\$ 14,500.00	
Meal Deal Day	\$ 83.50		
Ice cream day			
Healthy Snack	\$ 200.70		
Sunbway	\$ 96.55		
canbara trip for kids		\$ 610.00	
Mothers day extra cheque		\$ 228.30	
Fathers Day			
Family Photos			
Disco		\$ 500.00	
Year 6 Dinner		\$ 60.00	
P&F purchases/expenses			
<b>TOTAL FUNDRAISING</b>	<b>\$ 29,512.77</b>	<b>\$ 20,772.14</b>	<b>\$ 8,740.63</b>

Started this year with a balance of \$15465.60  
Today's Balance \$8,740.63