

# St Bernadette's Primary School, Dundas Valley Parents and Friends (P&F) Association Meeting 8 August 2016

## MINUTES

<b>Present:</b>	Leah Hanchard	Allison Dellas	Carol Burleigh	Cathy Nagy
	Suzy Cipollone	Sonja Simpson	Carolyn Torres	Daniela Lubbe
	Anthony Kensell	Mary Ann Gatt-Petrini	Mary Elliott	Lisa Gerrard
<b>Apologies:</b>	Caroline Burbridge	Beth Nilan	Kate Hunter	Maria Rennie
	Angela Shehadie			

1. The meeting opened at 7:35 with a prayer.

### 2. Business Arising from the Minutes

- The previous minutes were accepted by Alison Dellas and seconded by Suzy Cipollone.
- Skoolbag App – this has been purchased. Mary Ann advised that we have 171 subscribers (108 on iPhone, 69 Android and 2 PC). Everyone at the meeting had downloaded the app and found it extremely useful. Daniela mentioned that the Kool Content section was great, but unfortunately crashes a lot. The forms for absences etc are easy to use. Carol advised the meeting that in a previous meeting with Mary Ann, the executive committee have asked that all notes be uploaded to the app. Also questioned whether alerts can be automated. Lisa advised that this is not possible at present – Mary Ann, Suzy and Lisa manually issue the alerts. At the moment alerts are sent via email and the app. Mary Ann asked whether the newsletter update could be discontinued. It is essentially a reminder report and the committee agreed that the app replaces this.
- P&F audit – Carol reported that Mary Ann had received a recommendation for an auditor from Christ the King in the amount of \$770. Kate Hunter has advised that her accountant can conduct the audit FOC. Mary Ann will follow up to obtain permission from CEO for this.
- Net to catch soccer balls on the playground fence – it has been requested that this item be dropped as it has been difficult to obtain quotes. Committee agreed.

### 3. Treasurer's Report

Alison Dellas presented the Treasurer's report (attached).

Mary Ann has requested funds for the purchase of:

- Approximately 4 sets of aluminium picnic style table and chairs (seating 8) to go in the newly turfed space in front of the demountable.
- A storage container to house the outdoor chess pieces and other sporting/play equipment

Cost of this would be approximately \$10,000.

#### **4. School Banking report**

The School banking report was provided by Cathy Nagy (attached).

#### **5. Incoming & Outgoing Correspondence**

Letter received from Julie Owens MP thanking the school for use of the hall for voting and the P&F committee for their lovely cake stall.

#### **6. Leadership Team Reports**

##### **Religion:**

- As a part of the Year of Mercy, Way of Mercy displays have been placed in the breezeway. Symbols of the Way of Mercy are a large cross and a relic of Mary Mackillop. The Way of Mercy begins 8 August and concludes 13 November, during this time these items will be visiting schools in our Diocese. On 9 November St Bernadette will host (after St Patricks Dundas) and the school will be involved.
- 2 Sep in celebration of Father's day the whole school mass will invite Fathers to be involved.
- A teacher educator will visit staff next week working as a group and individually on the religious goal for the year.
- Y4 and Y6 conducted a practice test last week in readiness for their religious literacy assessment online test
- Happy Helpers for the Manning foundation is underway again.
- Y1-Y6 will attend the Feast of Assumption Parish mass next Monday.

##### **Enquiry Learning:**

- Mary Ann advised that students have been involved in enquiry learning projects which are project based. Some examples are Y1 with their toy museum, Y2 RE Pentecost work, Y6 with presentations on Government shared with Geoff Lee as a special guest.
- A maths teacher educator will be working with staff next week.

##### **PDHPE:**

- Athletics carnival was held at the end of term 2. Despite inclement weather, most events were completed.
- Zone athletics carnival will be held 9/8/16 with a squad of 35 students to represent our school.
- Both Soccer gala days have been held – the girls won and the boys were runners up!
- Netball gala day for Y3-Y6 will be held on 23/8/16. We have entered 7 teams.
- Swimming program will be held in wk 9 and 10 of this term.
- The St Pat's sports program is being held at present. This involves Y10 St Pat's students training Y4-Y6 – this year in touch football. This program fosters a great partnership between the schools.
- Mini Olympics – Planning is well underway and includes a wet weather contingency ie, it will run regardless of conditions! Students are allocated countries and complete novelty events. It is planned that money obtained from sponsorship of children for this event will go towards the outdoor furniture mentioned in item 3 above.

##### **Building & Maintenance:**

- MaryAnn reported that the Y1 demountable has been re-painted inside and outside
- As a result of a community grant received, artificial turf has been laid in the rose garden and the area out the front of the demountable.

- The CEO will fund a new sound system for the hall. It has not yet been decided whether to go with a loop or new speaker system.
- Internal phones will be installed in all classrooms this week.
- Mary Ann has put in for another community partnership grant (to be decided in December) to upgrade the path from the carpark to the playground.

**Other:**

- Lisa advised that the Y5&Y6 Canberra trip was enjoyed by students and teachers alike. The motel venue was excellent and will be used again.
- A cyber safety information night conducted by the schools Police liason was held for parents with similar information provided to students in Y3-Y6 the next day.
- Mary Ann advised of the following staff changes for the term:
  - Lisa will be taking annual leave until the end of the term
  - Mary will be moving into the Assistant Principal role
  - Miss Anna will take Y1 for 4 days with Miss Amy taking Y1 on Fridays
- Bob our lollipop man is very unwell at present and may not return. Meantime RTA are sending replacements when possible and staff are manning the crossing as needed.

**7. Activities since the last meeting**

- Carmelina's Morning tea – items pretty much sold out. Our thanks to Carmelina for another great canteen!
- Subway at the athletics carnival. Carol commented on the amount of waste generated. However, the meals were delivered on time and enjoyed by all.
- Election day cake stall – great profit of \$570. Thanks go to Caroline for running/spruiking the stall and all of the parents who contributed so generously.
- Linda's Lunches – it has been a slow start this term with low order numbers. Linda is happy to continue until the end of the year at least.
- Pizza meal deal – profit of \$246

**8. Canteen**

- Upcoming canteen days – snack day 25 Aug and rice meal deal 15 Sep

**9. Parent Reps**

Sonja thought it was great to see playdates/outings in the school newsletter last week of term. Mary Ann advised that parent reps can email details of class meetings for inclusion in the newsletter/Skoolbag app

**10. Working Bee and Gardening**

Frank has confirmed that a working bee is not needed this term. He is doing a great job keeping the grounds maintained.

**11. Upcoming P&F Activities**

- Disco 9 Sep – Suzy has decided on a theme of "Spooky, Scary Disco".
- Father's Day stall 31 Aug – Souzan and Lauren have everything under control and ready to go!
- Father's Day Breakfast 2 Sep will be organised by Kate Hunter & Beth Nilan
- Trivia 29 Oct – Maria has a "Save the date" note ready to go home this week (if possible). There was some discussion on price with a recommendation for a reduction in price to \$15. Sonja will discuss with Maria and Angela.

**12. New items submitted for discussion**

- Leah Hanchard requested that the piano in the hall be attended to as it is badly out of tune!!  
Leah will provide Mary Ann with contacts for piano tuners for quotation.

Meeting closed at 8:25pm