

St Bernadette's Primary School, Dundas Valley Parents and Friends (P&F) Association Meeting 13 Aug 2018

MINUTES

Present: Beth Nilan Katherine Cicala Roseanne-Alexis Bonita
Alison Dellas Lisa Gerrard Megan Baird
Leanne Cakmakci Anthony Kensell Caroline Burbridge
Margaret Flitcroft Cathy Nagy

Apologies: Kate Hunter

1. The meeting opened at 6:30pm with a reflection and prayer led by Leanne Cakmakci.

2. **Business Arising from the Minutes**

The minutes from the previous meeting were accepted by Beth Nilan, seconded by Anthony Kensell.

- Additional shelving in the P&F cupboard and canteen has been installed by Frank at a cost of \$264.45. This has been reimbursed to school.
- Treasurer's report discrepancy – Alison confirmed that a mistake had been made ie, figures were incorrectly transposed on the report.
- Frank Tallaridi sponsorship discussion with Brooks – Frank was not at the meeting and nothing has been received by the committee as to progress.

3. **Treasurer's Report**

Alison submitted the Treasurer's report as per attached.

4. **School Banking report**

Cathy submitted a report on school banking. CBA banking co-ordinator has asked whether they could attend kindy orientation night. Megan will advise whether this is possible.

5. **Incoming & Outgoing Correspondence**

Nil to report

6. **Leadership Team Reports**

Literacy:

- NAPLAN results have revealed a weakness in vocabulary, so staff will be concentrating on extending students vocab and working further on writing with a purpose and audience.
- Working with students on non-negotiable literacy elements ie, capital letters at the start of a sentence, punctuation etc.
- Staff have undertaken more professional learning on literacy.

Religion:

- Leanne advised that the CEDP are looking at re-assessing the syllabus for religion aiming to be implemented in 2020. As a result, Yr4 RE assessment will not go ahead this year.
- Wednesday sees a full school mass to celebrate the Feast of Assumption.
- Leanne has taken on the role of REC in the absence of Mary Elliot due to illness.

- Lauren Chehade advised that 345 items of canned food were received for the Manning Foundation – she thanks the school for their generosity.

Maths:

- Anthony advised that on site professional development for K-2 staff was provided by CDEP.
- Simone and Anthony will be attending professional development focussing on stage 3.
- There is a school wide focus on making maths more challenging for students.
- Maths games for year 6 continues.

PDHPE:

- Athletics carnival was held last term and Zone carnival early this term. Diocesan carnival is 23 Aug and we have a number of students competing.
- We have 8 teams attending netball gala day on 4 Sept.
- St Patrick's primary sport days began today.

Other:

- Staff attended a Stage 2 inquiry PBL learning 3 day seminar
- Megan is conducting "learning walks", where she visits classrooms to check in on how students are progressing.

7. Activities since the last meeting

We had the following canteens in term 2 - Snack day and pizza meal deal which were well received. Hot food canteen was held on Friday. Catering for these events can be difficult and unfortunately the hot dogs sold out early so some students missed out. There were plenty of sausage rolls, pies and cheese toasties available right to the end of lunch. Ultimately, all food was sold.

8. Canteen

Linda's Lunches continues to be a hit with students. Linda is pleased with the number of orders each week. No changes to menu or pricing.

We have a snack day coming up on 13 Sep – menu yet to be confirmed.

9. Class Contacts

Nil to report

10. Working Bee and Gardening

Megan confirmed that a maintenance person will be employed, just waiting to interview. There is no need for a working bee this term. Any work that needs doing meantime can be managed by casual employees.

11. Upcoming P&F Activities

Father's Day stall 29 Aug – Margaret confirmed that ordering has been done and stock received. Invoices have been paid. Margaret advised that she will be unavailable to co-ordinate the stalls next year.

Father's Day breakfast 31 Aug – Caroline will organise this with Christian Markham. There was then some discussion on events for the day ie, open classrooms, assembly etc. Megan will liaise with staff. Note needs to go home this week asking for family RSVPs. Cathy to confirm with Megan on Thursday.

12. New items submitted for discussion

- **Numeracy resources** – Anthony would like to purchase items for use in maths ie, bead strings, coloured paddlepop sticks etc at a cost of \$500. School would like to enlist the assistance of parents to put packs together. Meeting thought this was a good idea. Voted to approve allocation of funds for this – Alison will write cheque ASAP.
- **Technology** – Megan advised that the school auditors are visiting the school on Thursday to conduct a stocktake of our IT items ie, apple TVs, laptops, ipads – even the mower! We have 50 ipads, 10 macbooks, 10 chrome books, 40 Lenovo laptops and 3 apple TVs that are no longer being supported by CDEP.

Megan is considering how we replace these items ie:

- Leasing IT equipment
- Introducing a technology fee to school fees
- BYOD for yr4 students to begin 2019 or 2020

- **Skoolbag app & school website** – Alison raised the issue of skoolbag app. Subscription lists don't appear to be working ie, netball gala day notes for all years came to everyone. Also, not all of the alerts are followed up with emails (as used to occur).

Cathy raised issue of the school website not being current ie, Megan's name is not spelled correctly, not all notes are available etc. Megan and Lisa are aware of this and working to fix it.

- Fundraiser/drought appeal – We received a request to consider fundraising for drought affected farmers. Lisa advised that the SRC had approached her with a similar question and plans are in motion to hold something shortly; a flyer will be sent home soon.
- School carpark – Margaret advised that some parents are using the carpark for kiss and drop in the morning. This is concerning as children are being unsupervised as they navigate their way to the gate. Lisa will again don her hi-vis vest and try to prevent this. Megan advised that the carpark is actually Parish property. Discussion then moved to drive through in the afternoon and some parents disregard of road rules and courtesy. Megan will issue a reminder about drive through procedures and safe drop off/pick up of children around the school.
- The committee was asked whether there will be any other fundraiser opportunities for the remainder of the year. Committee advised that we have Father's day stall this term then disco and canteen days in term 4. Beth stated that it was decided at our AGM in February that major fundraising would not occur as there was no pressing need for funds. Some parents would like to see more mufti days, crazy hair days, book week parade (this is usually held every second year, we were due for one this year). Megan advised that we regularly support Manning Foundation and have previously held events to support Westmead Children Hospital, kidney foundation etc. CDEP need to approve where donations are made. P&F and school fundraisers are completely separate. Megan advised that these events should not interrupt students learning, and is mindful of the purpose of such fundraisers, also the financial and social burden to families. Caroline advised that we struggle to receive support from the school community to co-ordinate and run events. There will be a state election in March 2019, a good opportunity to run a BBQ and cake stall.

Meeting closed at 8:05pm.