

St Bernadette's Primary School, Dundas Valley Parents and Friends Association (P&F)

18 February 2019

Minutes

Present:

Lisa Gerrard	Anthony Kensell	Leanne Cakmakci	Beth Nilan	Cathy Nagy
Souzan Nakhoul	Marina Lin	Nancy Assad	Alison Dellas	Lisa Hewitt
Katherine Cicala	Cheryl Nguyen	Richard Bruce	Roseanne-Alexis Bonita	
Corinne Brooker	Adeline Surjo	Jennifer Lampard	Caroline Burbridge	

Apologies:

Kate Hunter Bonnie Chen

1. The meeting opened at 6:51pm with a prayer led by Corinne Brooker.

2. Business Arising from the Minutes

The minutes from the previous meeting were accepted by Alison Dellas and seconded by Souzan Nakhoul.

3. Treasurers Report

Alison has submitted the treasurers report as attached. She has confirmed that the total stands at approximately \$27,300 as of 18/2/2019. The parent Levy has been accepted by the P&F. Lisa has requested an electronic copy of the Treasurers Report.

4. School Banking Report

- Cathy confirms \$808.00 commission for 2018.
- As of now there are approximately 7 helpers for school banking
- Advised that School Banking Rep will be at assembly on Friday 22/2/19

5. Incoming and outgoing Correspondence

Nil to report

6. Leadership Team Reports.

Religion:

- Corinne Brooker introduces herself as the acting religious co-ordinator.
- Goal for Religion this year is to focus on deepening Scripture understanding
- Talked about New Curriculum Document for 2020 in change of "Sharing our Story"
- Opening School mass was held on 8/2/19 and all SRC members were commissioned.

Numeracy:

- Anthony talks about this years Numeracy Goals. "Problem Solving and Mathematical Reasoning"
- Children will also continue on with Multiplicative Thinking
- Leanne will assist with EMU

PDHPE:

- Anthony advised great results and behaviour at the zone swimming carnival.
- Gymnastics has commenced and will continue throughout Term 1 and will be 1 class at a time.
- New syllabus is ready for 2020.
- Jenny raises questions around school excursions this year- Anthony confirms teachers are currently planning their class incursions and excursions.

Literacy:

- Leanne Explains literacy goals- Literacy progression and Improving Creative text and writing.
- Staff have been in the classrooms analysing childrens writing using literacy progression. It is very specific.
 - Almost every child has had writing analysed by staff and staff will continue to analyse until all children are done.
 - Lisa explains digital recording with the use of Ipads or tablets. This will create living documents and make handovers easier in the future.

Principals Report:

- Lisa welcomes everyone to the P&F and welcomes new committee.
- Update on the work progress of the new Shelter area. Lisa explains the reason for the delay in the structure is because we wanted an insulated metal roof and this needed to be custom made.
- ETA for completed structure is end of February.
- Lisa informs us that Year 1 furniture has been moved in. Still needs a few items, but still exploring other furniture possibilities i.e. standing desks to try and diversities the learning space.
- Mention of year 2 and Kindergarten furniture needing updates.
- CDEP perspectives. Lisa mentions thanks to Mrs Agostino for her testimonial.
- Enrolling now flyers have been distributed. It talks about our space, and what we offer. Anthony and Lisa to drop flyers to pre schools in the community.
- PBS launch to happen 1st March 2019. This is to promote Bernie Bright and Positive behaviour and mindset.
- Election day is on March 23rd. 2019. We will be having a BBQ and cake stall. Details to be discussed.
- Lisa announces we will be changing school photographers this year, as there were complaints from last year. Some examples were passed around, and a decision had been made by the P&F. Costs are the same.
- Japanese classes have been going well. Lisa informs us about opportunity to host a group of students from japan. Families are able to host a student for a week, and in return Japanese student are able to help our students with their Japanese and our children to help them with their English. The school will receive \$30 per student a day. Caroline raised questions around the requirements of a host family, and Lisa is to further Investigate. Nothing has been confirmed.
- Lisa has requested the sum of \$15,000 for Year 2 and kindergarten furniture.
- Beth has asked we reduce the sum to \$10,000.
- P&F agrees to \$10,000 for new furniture.
- \$5,000 has been granted by the P7F for readers.
- \$500 is to be set aside for year 6 graduation.
- \$1000-\$1200 is to be set aside for the upcoming mothers day stall.

7. Activities since last meeting.

- Cathy Confirms the following:

Lebanese day

Disco – great success

Ice Cream day (last day of school- non profit)

8. Canteen/upcoming events

- Pikelet Day- 5/3
- St Patricks day- 18/3 (organised by kindergarten)
- Canteen Day- 12/4 (to be advised)
- Cathy mentions that a report has not been received from Linda's lunches- this must be chased up.

9. Class Contacts

- Kindergarten- Alison Dellas
- Year 1 & 4- Katherine Cicala
- The rest of the year groups are to be advised.

10. Working Bee

Lisa advised that our groundsman Ben has been keeping on top of things, and there is no need for a working bee.

11. Upcoming P&F Activiteis

- Beth confirms Term 1 has been set out
- Nancy and committee is to meet with Lisa and Anthony to discuss fundraisers and set out Term 2
- Disco is in Term 4 and to be organised by year 3.
- Katherine Cicala and Roseanne-Alexis Bonita have confirmed to organise mothers day and fathers day stall
- Pikelet day notes are to be distributed this week.
- Jenny volunteers to coordinate fathers day breakfast bbq.

12. New Items Submitted for discussion

- Discussion was opened for fathers day breakfast in regards to gold coin donation.
- Caroline asks for figure from donations at the Christmas concert for the manning foundation
- Jenny suggests using the app “ sign up genius” to encourage volunteers
- Katherine suggests using class contacts to for support in encouraging volunteers. The suggestion follows that face to face and personal invitation sometimes helps.
- Suggestion was made that Class reps should try to be present at P&F meetings.
- Concerns were raised about school gate at pick up. Lisa advised that the gate is locked for security purposes and parents are welcome to enter via the front gate or otherwise wait until the teacher on duty unlocks the gate.
- Drive thru has been raised as a concern. Cars parked and blocking driveways- Lisa to follow up and speak with council.

Meeting Closed at 8:11pm.